MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHROITY
OF LANCASTER COUNTY
August 26, 2026

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, August 26, 2026, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Debra Dupler.

Roll Call: Debra Dupler, Carrie Chapman, Jeffrey McCloud, Nate Stichler and John Yoder were present; Kenton Sweigart was absent. Dave Jones, Saxton & Stump was present. MESA staff present: Wade Amick, Marc Hershey, Becky Houser.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru E on the consent calendar on a motion made by Ms. Chapman, seconded by Mr. McCloud.

a. Approval and ratification of the minutes of the August 12 meeting
b. Accept and ratify the financial reports for the period of July 2026, subject to audit
c. Approve and ratify the payment of all bills & payroll via Bill List 2026-08 in the amount of $561,053.61 (Operating) and $311,521.00 (Capital)
d. Public Relations Report
e. Call Reports

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

1. Four new team members have joined MESA. Two Part-Time EMT's are completing orientation, and one Full-time EMT and AEMT are currently undergoing the onboarding process. There are still 4 current openings, 2 ALS and 2 BLS level.
2. A new schedule was created for the 86-11 truck to allow additional MESA coverage during busier hours, and to be used as a recruiting tool. The previous schedule 0900-2100 was deleted effective August 30th and the new 0800-2300 schedule will go into effect.
3. Employee Safety and Workers Compensation reports are in good standing with no significant injuries or incidents reported for the year. Additionally, vehicle driving incidents have decreased. Both the Workers' Compensation and Vehicle incident logs represent the best overall safety reports as compared to previous years.
4. Internal monitoring has shown that employee cell phone use while driving has significantly decreased. Cell phone holders have been installed in trucks along with several electronic and verbal reminders of the Paul Miller Act.
5. Monthly operations data and statistics remain consistent with expected trends with no significant variances or concerns reported.

6. Several standbys have been scheduled. Most recently the Elizabethtown Fair, and the start of football season for both Elizabethtown and Donegal school districts.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

1. The annual Department of Community and Economic Development Local Share Account Grant (DCED LSA) opens September 1st. Scott Ryno, Public Safety Solutions, is assisting MESA in writing a grant for the replacement of five cardiac monitors, five stretchers and 10 power load systems. The grant submission would be for a total of $973,436 with no matching funds required. While additional equipment still needs to be replaced, these specific items are listed on our capital replacement schedule, prompting MESA to explore other funding sources. The formal resolution to submit the application will be presented at the September meeting.
2. The new ambulance arrived on August 20th and is currently at Moyer in Palmyra for lettering and the installation of communication equipment. The Federation is scheduled to inspect the vehicle in September, and it will be officially placed in service after employee driver training is completed.
3. The Fleet Mileage Tracker update was presented to the Board. Of greatest concern is the current high milage on rigs. Currently, 5 MESA rigs are above 150,000 miles. The rigs are rotated to maintain milage and to lower routine maintenance. It is requested that the Board maintains a commitment to the 10-year replacement schedule.

Authority Solicitor, Dave Jones, Saxton & Stump provided a verbal report to the Board.

1. The liens are completed and letters are getting mailed.
2. The mutual aid satisfaction letter with neighboring municipalities is nearly complete.
3. Recommendation to the Board for Formal Resolution 2026-03. On a motion made by Mr. Yoder and seconded by Ms. Chapman, the Board unanimously approved Resolution 2026-03 authorizing Deb Dupler, MESA Chair, to sign and execute the closing documents for W. Main Street.

No Penn Medicine Report provided.

<u>Old Business</u>:

2026 Parcel Billing: The total received from Diversified Billings is $1,521,248; which is about 93% of parcel billing for 2026. As a comparison, MESA collected $1,450,301 as of August 31, 2025. Including Masonic Village, $1,754,464 has been collected, vs. the budget amount of $1,800,323 which is about 97% of budget.

A 2nd late notice to the 1828 accounts outstanding will be mailed early mid-September. Diversified will complete this mailing at no additional cost. In addition, a total of 38 accounts / common ownership with balances of > $500 were sent to Saxton & Stump for liens on August 11th. The total balance outstanding for these accounts is $21,832.

2026 Business FTE Billing: FTE letters and self-reporting forms were mailed March 24th. Businesses with more than 3 reported employees or $150,000 or more in payroll received a self-reporting

letter and form. Self-reporting forms and payments were due May 31, 2026. To date, $78,709 has been received, which is about 87% of the $91,000 budget.

Building Project (Cloverleaf sub-station): Property settlement with David Hawthorne is scheduled for August 25th with the land development plan signed and recorded after settlement. John Yoder and Marc Hershey met with the Gordian/Lobar team on August 24th to discuss construction project timeline and plans. John and Marc will meet with Lobar on September 1st to finalize building plans with the expectation of the garage portion completed by winter using an expedited foundation permit with Lobar. Building construction plans changed slightly as the design moved from traditional wood framing to entire pole barn construction.

Mount Joy Township Board of Supervisors waived the permit application fee of $14,000 at their August 17th meeting. Chris Gibbons, Concord Finance, is finalizing the financing with Fulton Bank. Settlement is expected on or around September 1st.

Jeffrey McCloud inquired about staffing and truck housing of the substation. Marc Hershey advised the new building to be housed with current Ambulance 86-4 noting no changes to current staffing or scheduling that truck.

On a motion made by Mr. Yoder and seconded by Mr. Stichler, the Board unanimously agreed to approve the purchase of the 2027 Ambulance. The 2027 Ambulance specs are being finalized for the submission to FESCO & Medix for the order that was previously approved at the June 24, 2026, meeting. This is after recommendation to the Board to maintain the ambulance replacement rotation schedule.

New Business:

Board Comments:

Dale Ressler commented that he is pleased to see that MESA is staying on track with the ambulance replacement schedule.

Nate Stichler noted that the borough of Marietta, and the Susquehanna Area Mountain Bike System are celebrating the grand opening of the Marietta Woods Trail System on September 5th. The project features 2 miles of mountain bike trails.

John Yoder commented that he and Wade Amick continue to work with LCWC Communication on re-mapping residential addresses in the community of Timber Villa in West Donegal Township.

Marc Hershey advises and encourages everyone to use the “what3words” global mapping system app. This system divides the world into a grid of 10x10ft squares, and assigns each square a unique combination of three random words allowing EMS, Fire & police to pinpoint exact locations.

Carrie Chapman mentioned that work is ongoing realigning the Locust street and Second Street intersection in Conoy Township. A resident voiced concern over the narrow roadway, noting that

GPS mistakenly shows the road look restricted or closed, and is concerned if EMS services are needed for an emergency.

Calendar:

The Board is scheduled to meet on Wednesday, September 23, 2026, beginning at 6:00PM at the Elizabethtown Borough Office.

A motion was made by Mr. Yoder, seconded by Ms. Chapman to adjourn the meeting at 6:42PM. All members present voted in favor of the motion.

Respectfully Submitted,
Becky Houser
Recording Secretary