MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHROITY
OF LANCASTER COUNTY
June 24, 2026

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, June 24, 2026, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Debra Dupler.

Roll Call: Debra Dupler, Carrie Chapman, Nate Stichler and John Yoder were present; Jeffrey McCloud and Kenton Sweigart were absent. Dave Jones, Saxton & Stump was absent. MESA staff present: Wade Amick, Marc Hershey, Becky Houser. Public attendees: Dale Ressler; Kelly McCart and Patrick McCart.

Ms. Dupler opened the meeting for public comment. Kelly McCart and Patrick McCart inquired about the formation of MESA, the status of the current MESA model and asked for clarification of the fee structure. Board members, along with Wade Amick and Marc Hershey both addressed and provided detailed clarification of the inquiries.

The Board unanimously approved items A thru E on the consent calendar on a motion made by Mr. Yoder, seconded by Ms. Chapman.

a. Approval and ratification of the minutes of May 27, 2026.
b. Accept and ratify the financial reports for the period of May 2026, subject to audit.
c. Approve and ratify the payment of all bills & payroll via Bill List 2026-06 in the amount of $437,426.96 (Operating) and $1,413.83 (Capital).
d. Public Relations Report.
e. Call Reports.

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

1. The current Hybrid AEMT class continues to progress well, with a total of 9 students enrolled, 5 of them are MESA employees. The current EMT class is ongoing with 5 students enrolled.
2. MESA is working in conjunction with Elizabethtown College in their Physician's Assistant curriculum to include the EMT certification. The course will first be open to E-town college students, then based on seat availability open to the public with a $100 discount for students living within MESA coverage area.
3. The Bureau of EMS has approved the release of $6 million through the Emergency Medical Services Operating Fund's spend-down funding program. With this funding opportunity, MESA's request for a new GlideScope has been approved.
4. Overall staffing levels are strong, and staff are performing well. Offers have been extended for 2 part-time positions. At present MESA has 3 Full-Time ALS positions, and 2 Full-Time

BLS positions open. Several part-time providers and seasonal employees have returned for the summer filling openings ensuring no gaps in coverage. Applications continue to be received and interviews are on-going.

5. Operations are going well. No internal or external issues or concerns have been received.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

1. The Northwest EMS Foundation has approved a Financial Assistance Tuition Program for full-time MESA employees. This program will help MESA employees in furthering their professional certifications for the Advanced EMT (AEMT) and Paramedic levels. The Foundation will aid up to $1,500 for AEMT and up to $8,000 for Paramedic. Awarded staff must meet employment requirements, including an employment agreement for 2 to 4 years depending on the level of assistance. One MESA employee is currently taking advantage of this program in earning the Paramedic certification.
2. Marc Hershey, John Halbleib and John Shoultz are traveling to MEDIX located in Indiana on July 21st & 22nd for final inspection of the new ambulance, with the expectation to use in service by late August.
3. Marc Hershey and Scott Ryno, EMS public safety consultant, submitted a FEMA AFG Grant for new stretchers and cardiac monitors at a cost of $199,240. MESA hopes to receive an approval response at the end of September.
4. Equipment manufacturer, Stryker, provided MESA with a 3-month trial of the Lifepak 35 monitor. Stryker representatives led MESA staff with in-house training and are looking forward to the feedback employees provide. This monitor allows more capabilities for advanced pre- hospital care.
5. Representatives from White Rudy will present the Audit report at the July meeting.
6. A Fleet condition report was presented to the Board. Of greatest concern is the current high mileage on rigs. Currently, 4 MESA rigs are near or above 200,000 miles. The rigs are rotated to maintain milage and to lower routine maintenance. It is requested that the Board maintains a commitment to the 10-year replacement schedule.
7. Following the Lien Resolution, liens will be sent to properties with a due date of July 10.

Authority Solicitor, Dave Jones, Saxton & Stump was absent. Marc Hershey presented on his behalf, stating that there is nothing new to report. Dave continues to work on finalizing the municipality agreement and the sewer and access agreement for Cloverleaf project.

No Penn Medicine Report provided.

<u>Old Business</u>:

2026 Parcel Billing: As of June 19th, the total received from Diversified Billings is $1,483,898; which is about 90% of parcel billing for 2026. As a comparison, MESA collected $1,411,741 as of June 30th, 2025. Including Masonic Village, $1,717,113 has been collected, vs. the budget amount of $1,800,323 which is about 95% of budget.

Approval to move forward with mailing a "2nd late notice" in August will be presented to the Board at the July meeting for final approval. Diversified will complete this mailing at no additional cost.

Currently, there are 1,998 accounts with a balance. A 2nd late notice was mailed September 2025 with success.

2026 Business FTE Billing: FTE letters and self-reporting forms were mailed March 24th. Businesses with more than 3 reported employees or $150,000 or more in payroll received a self-reporting letter and form. Self-reporting forms and payments were due May 31st, 2026. To date, $77,179 has been received, which is about 85% of the $91,000 budget.

Building Project (Cloverleaf sub-station): The sewer easements have received final approval from ERSA's solicitor, and Marc Hershey has begun the coordination of signatures. A driveway re-pavement project may be necessary to merge the Hawthorne driveway with the building project. The Hawthorne Electric property will also need to connect to the new sewer main. An access easement still needs completed by the solicitor.

On a motion made by Mr. Yoder and seconded by Mr. Stichler, the board unanimously approved up to $500 to Valvoline property owners to provide financial assistance for their solicitors review of the sewer easements.

MESA, Keystone Purchasing Network (KPN) & Gordian representatives met on June 19th. A formal request for proposal was submitted, with MESA's expectation of receiving a response by July 3rd.

Chris Gibbons with Concord Public Finance will be at the July 22 and August 12 meeting to present financing options to the Board.

New Business:

On a motion made by Mr. Yoder and seconded by Mr. Stichler, the board unanimously agreed to move forward with scheduling a production slot for an anticipated 2027 ambulance delivery. This allows MESA to continue to maintain the ambulance replacement schedule. The current estimated cost is $369,000

On a motion made by Mr. Yoder and seconded by Ms. Chapman, the board unanimously agreed to sign the engagement letter with Concord Public Financing. This is no cost to MESA until a financing package is accepted. This permits Concord to both send RFP's and collect bids from interested banks on the loan allowing MESA to review several options.

On a motion made by Mr. Yoder and seconded by Ms. Chapman, the board unanimously granted consent to Concord Financing to send the RFP's once the signed engagement letter is received and building project costs are finalized by KPN.

On a motion made by Ms. Chapman and seconded by Mr. Stichler, the board unanimously agreed to advertise a Board meeting on August 12th to review proposals provided from Concord.

Board Comments:

John Yoder commended the Board, Wade Amick and Marc Hershey for the productive discussion during the public comment inquiries.

Calendar:

The Board is scheduled to meet on Wednesday, July 22, 2026, beginning at 6:00PM at the Elizabethtown Borough Office.

A motion was made by Mr. Yoder, seconded by Ms. Chapman to adjourn the meeting at 7:47PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary