

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**
June 25th, 2025

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, June 25th, 2025, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Vice Chairman Roger Snyder

Roll Call: Roger Snyder, Justin Risser, Kenton Sweigart and Jeffrey Hudson were present. Debra Dupler and Jeffrey McCloud were absent. Staff Member Marc Hershey was present. Wade Amick was absent. Dave Jones, Saxton & Stump, was also present.

Mr. Snyder opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru D on the consent calendar on a motion by Mr. Hudson, seconded by Mr. Sweigart. All members present voted in favor of the motion.

- a) Approval and ratification of the minutes of the May 28, 2025 meeting.
- b) Accept and ratify the financial reports for the period of May 2025, subject to audit.
- c) Approve and ratify the payment of all bills & payroll via Bill List 2025-05 in the amount of \$463,627.64
- d) Public Relations Report.

Marc Hershey verbally provided the Authority Manager report to the Board in Wade Amick's absence. The following items were noted:

- 1) MESA Education Institute has been approved to host the Emergency Medical Responder (EMR) course for Masonic Village staff. This program will train staff to on how to provide immediate care before the ambulance arrives. Education Coordinator, Chris Wright, is starting a class in August. The first session will be with Masonic Village Security staff.
- 2) MESA Staffing is on-going. Several new part-time and full-time staff are currently in orientation.
- 3) Moral remains high with no major concerns among staff.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

- 1) Plans are for Marc Hershey, Jeff Mumma and John Halbleib to visit ambulance manufacturer Medix, located in Indiana, on July 15 - 16th. The cost of the trip is covered by the manufacturer Medix and dealer Fesco. Plans are to present a recommendation to the Board for an order by September. Manufacturing lead time is approximately 12-14 months.

Dave Jones, Board Solicitor, Saxton & Stump provided a verbal report to the Board.

- 1) The Civil Action Update is still ongoing. Nothing has been received regarding a resolution from the letter mailed of a mutual disposition for dismissal.

No Penn Medicine report was provided

Old Business

Insurance Billing RFP Update: Four vendors were invited to move into the second round of interviews. The meetings were held the week of June 23 & 30th. The hope is to have a recommendation to the Board for a new vendor by August; with implementation and transition in the 4th quarter, to use the new billing services effective January 1, 2026.

2025 Parcel Billing: The 2025 parcel billing and collection process has been going well. The total received is \$1,404,346; which is about 87% of the Diversified Parcel billings for 2025. As a comparison, MESA collected \$1,354,491 by June 30th, 2024. At a macro level, we are doing well and are on track (\$1,416,348 as of July 31st). Including Masonic Village \$1,653,231 has been collected, vs. the budget amount of \$1,741,165 which is about 95%. The 2025 second round of late notices will be mailed the week of June 30th with plans to move any unpaid accounts to collections in August /September.

2025 FTE Billing: Businesses with more than 3 employees and \$150,000 or more in payroll, were mailed a self-reporting letter and form on April 8th, with a due date of June 15, 2025. To date, \$73,334 has been collected, while \$93,000 was budgeted for 2025. Reminders will be mailed in July.

New Business:

On a motion made by Mr. Risser, seconded by Mr. Hudson, the Board unanimously approved the purchase of a 2026 Chevrolet Tahoe in the amount of \$83,538.36. The cost is covered by capital reserve funds, and will act as a replacement of the Suburban, which is 14 yrs old, has 109,000 miles, and is used by Captains. Plans are to keep the Suburban for use as a back-up vehicle for Captains and chase medics with our Advanced EMT's.

On a motion made by Mr. Risser, seconded by Mr. Hudson, the Board unanimously approved to increase the hourly rate for Paramedics & Captains effective July 6, 2025, so that MESA can remain competitive in both recruitment and retention. A regional wage survey was conducted, and results proved MESA medic hourly wages are less than average. Several Medic employment offers were rejected by applicants due to wage, which prompted the survey. MESA hourly rates for EMT and AEMT continue to remain competitive.

The Board is scheduled to meet Wednesday, July 23, 2025 beginning at 6:00PM.

A motion was made by Mr. Risser, seconded by Mr. Sweigart to adjourn the meeting at 6:28 PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary