

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

March 26, 2025

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, March 26, 2025, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll Call: Debra Dupler, Roger Snyder, Kenton Sweigart and Jeffrey Hudson were present. Justin Risser & Jeffrey McCloud were absent. Staff Members Wade Amick and Marc Hershey were present. Dave Jones, Stock and Leader, was also present.

Ms. Dupler opened the meeting for public comment. Frank Splain Sr., 125 Stirrup Lane (East Donegal Township) offered public comment. Mr. Splain presented his opinion and questions which were answered, related to the MESA Mutual Aid Cover Calls.

The Board unanimously approved items A thru D on the consent calendar on a motion by Mr. Snyder and seconded by Mr. Hudson. All members present voted in favor of the motion.

- a) Approval and ratification of the minutes of the February 26, 2025 meeting
- b) Accept and ratify the financial reports for the period of February 2025, subject to audit
- c) Approve and ratify the payment of all bills & payroll via Bill List 2025-03 in the amount of \$400,485.58
- d) Public Relations Report

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

- 1) The annual FEMA grant was approved at the end of 2024 which provides funding for all new mobile radios in the ambulances and new portable radios for the crews. The portable radios have arrived and have been placed into service. The mobile radios have been installed in the ambulances and are in service.
- 2) The annual state OSFC grant was recently approved. IV infusion pumps have arrived and will be placed into service as soon as training and programming are completed. MESA is one of the first EMS agencies in Lancaster County to have this tool available and another way that MESA remains on the leading edge of pre-hospital care.
- 3) Applications continue to be accepted and interviews are on-going to fill vacant provider positions.
- 4) Guide scopes have been ordered with no delivery date provided.

- 5) Statistics provided. MESA covered surrounding municipalities representing 12.7% of MESA's call volume.
- 6) Process of developing an Educational Financial Assistance Program to encourage staff to take advantage of learning opportunities.
- 7) MESA Education Institute has started with 14 high school students enrolled from both Elizabethtown and Donegal school districts.
- 8) A vending machine scheduled for installed in April. No cost to MESA for maintenance or to supply and stock.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

- 1) Saxton & Stump has acquired Stock & Leader. Dave Joes will be working for Saxton & Stump effective April 1st. The fee structure remains unchanged. This is a noted action item below.
- 2) The Cub Cadet & Trailer will be posted on Municibid in April. Bids will be presented for approval on the April 23rd, board meeting.
- 3) Vehicle maintenance will be moved from Maguires in Hershey to Cocker's Towing in Elizabethtown. This will save in both repair costs and personnel time to travel to Hershey. Warranty related work will continue to be handled by Maguires.
- 4) We are aware that some residents in Mount Joy Township, West Donegal Township and East Donegal Township received subscription mailers from Penn State Life Lion. We are asking the municipalities to send Life Lion a letter asking them to discontinue this. It appears to be addresses with the 17552-zip code. A copy of the Mount Joy Township letter was provided. Jason Kirsch is creating a MESA Facebook post to alert our local communities.

No Solicitor report was provided

No Penn Medicine report was provided

Old Business

Mutual Aid Cover Calls: The Board was provided with an update on the quantity of cover calls to non-MESA municipalities thru February. For the month of February, MESA covered 86 calls in Mount Joy Borough, Rapho Township, Columbia Borough and West Hempfield Township. Patient care was provided by MESA on 48 of those calls. The solicitor provided an update that there is no law that requires a municipality to pay MESA for the services they are providing. The Board members shared that the plan is for each municipality to send a letter to the four municipalities that have the most cover calls and express their disappointment with the number of services being provided in place of Life Lion. The goal is to continue to educate them on the disparity and have them work with Life Lion to adequately service the 911 calls in their communities.

Insurance Billing RFP Update: A total of 10 proposals were submitted. Virtual meetings with potential vendors are scheduled for Q & A sessions in April.

2025 Billing – Parcels: The 2025 parcel billing and collection process has started well. There has been a low number of phone calls and inquiries. With about 7 weeks from the mailing, \$820,848

has been collected; which is about 45% of the parcel billings for 2025. Excluding Masonic Village, we are at 52%.

2025 Fee Billing – Business FTE Assessment: Business FTE data was received. Businesses with more than 3 employees and \$150,000 or more in payroll, will be mailed a self-reporting letter and form with a due date of June 1st. The current plan is to mail letters and forms by April 15th.

Insurance Billing Flyer: A copy of an insurance billing flow chart was shared with the board. This reference item would be helpful to the community to help them better understand the complexity of the insurance billing process. The board agreed to print as a tri-fold and include in the billing mailer.

On a motion by Mr. Snyder and seconded by Mr. Sweigart, the board unanimously agreed to move to Saxton & Stump as Authority Solicitor. Saxton & Stump has acquired Stock & Leader, there is no change to fee structure or representation.

The Board is scheduled to meet April 23rd, 2025 beginning at 6:00P.M.

A motion was made by Mr. Snyder, seconded by Mr. Hudson to adjourn the meeting at 7:00 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary