

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**
February 26, 2025

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, February 26, 2025, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll Call: Debra Dupler, Justin Risser, Jeffrey McCloud and Jeffrey Hudson were present. Roger Snyder & Kenton Sweigart were absent. Staff Members Wade Amick and Marc Hershey were present. Dave Jones, Stock and Leader, was also present.

Ms. Dupler opened the meeting for public comment. Robert Ricedorf, 206 Colebrook Rd (West Donegal Township) offered public comment. Mr. Ricedorf provided appreciation for MESA and stated that it is a good way for local government to operate and he appreciates the checks & balances. Mr. Ricedorf presented questions, which were answered, related to outstanding bills for 2024 and how they are being collected.

The Board unanimously approved items A thru D on the consent calendar on a motion by Mr. Hudson and seconded by Mr. McCloud. All members present voted in favor of the motion.

- a) Approval and ratification of the minutes of the January 22, 2025 meeting
- b) Accept and ratify the financial reports for the period of January 2025, subject to audit
- c) Approve and ratify the payment of all bills & payroll via Bill List 2025-02 in the amount of \$645,533.49
- d) Public Relations Report

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

- 1) Two staff members recently resigned from their provider level positions. Several interviews have been held to fill open positions.
- 2) The annual state OSFC grant was recently approved. IV infusion pumps were ordered and will be placed into service as soon as training is completed. MESA is one of the first EMS agencies in Lancaster County to have this tool available and another way that MESA remains on the leading edge of pre-hospital care.
- 3) The annual FEMA grant was approved at the end of 2024 which provides funding for all new mobile radios in the ambulances and new portable radios for the crews. The portable radios have arrived and have been placed into service. The mobile radios will be installed in the ambulances over the next several weeks.
- 4) Rig 8 has been placed into service after the re-chassis completion in December.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

- 1) Staff is recommending moving the management of the Lincoln 457 employee retirement account to DDMP. The management cost is about 0.20% lower and provides the benefit of a local representative that employees can meet with for their individual retirement planning needs.
- 2) Outsourced station cleaning is being terminated and will be handled by crews. It is estimated to save approximately \$10,700 annually
- 3) Three significant vehicle repairs over the last month. Rig 9 needed a new pump for the liquid spring suspension, Rig 1 needed all new brakes & rotors and Rig 4 needed a new transmission. In total \$15,315 was spent on these 3 repairs.
- 4) Plans to construct an ambulance station at Norlanco have been delayed indefinitely. Staff will continue to explore options for an ambulance building in the Cloverleaf Road area.

No Solicitor report was provided

No Penn Medicine report was provided

Old Business

Mutual Aid Cover Calls: The Board was provided with an update on the quantity of cover calls to non-MESA municipalities thru January. For the month of January, MESA was dispatched to 134 calls in Mount Joy Borough, Rapho Township, Columbia Borough and West Hempfield Township. Patient care was provided by MESA on 89 of those calls. The solicitor provided an update that there is no law that requires a municipality to pay MESA for the services they are providing. The Board members shared that the plan is for each municipality to send a letter to the four municipalities that have the most cover calls and express their disappointment with the amount of services being provided in place of Life Lion. The goal is to continue to educate them on the disparity and have them work with Life Lion to adequately service the 911 calls in their communities.

Insurance Billing RFP Update: A total of 10 proposals were submitted. The Board directed staff to review the proposals and begin interviewing potential vendors and provide further recommendations at a future meeting.

2025 Billing – Parcels: The 2025 parcel billing and collection process has started well. There has been a low number of phone calls and inquiries. With about three weeks since the mailing, \$565,320 has been collected, which represents about 31% of the billing. It was suggested to make sure properties, such as AG classification, have not been missed in the billing process.

2025 Fee Billing – Business FTE Assessment: 2024 year-end employer data should be available in March from the LCTCB. The Board members consented to a self-reporting format again for 2025.

Insurance Billing Flyer: A copy of an insurance billing flow chart was shared with the board. This reference item would be helpful to the community to help them better understand the

complexity of the insurance billing process. Board and staff will review the information and provide any final revisions at the March meeting.

Sale of Cub Cadet UTV and trailer: The UTV and trailer are primarily used for the Elizabethtown Fair. Several fire departments in the area have a UTV that could assist EMS on calls on the recreational trails. Staff is recommending to sell the two items. A motion was made by Mr. McCloud, seconded by Mr. Risser to authorize the sale of the 2003 Cub Cadet UTV and 2003 Patriot Trailer. Public notice will be provided for advertisement. Bids will be presented for consideration at the April meeting. All members present voted in favor of the motion.

The Board is scheduled to meet March 26, 2025 beginning at 6:00P.M.

A motion was made by Mr. McCloud, seconded by Mr. Hudson to adjourn the meeting at 7:10 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

J. Marc Hershey
Assistant Authority Manager